



THE INSTITUTE OF CHARTERED ACCOUNTANTS (GHANA)
EXAMINATION ENTRY FORM (PROFESSIONAL)
MAY 2018

Please ensure full completion of all sections because forms not fully completed are likely to be rejected

STUDENT DETAILS

Student Registration Number (SRN):.....

Surname:.....

Other name(s):.....

Address:.....

Tel. /Mobile no:.....

Email:.....

Examination Centre (*Write and circle only one*):.....

(ACCRA, TEMA, CAPE COAST, TAKORADI, KUMASI, KOFORIDUA, SUNYANI, HO, TAMALE, BOLGATANGA, WA, MONROVIA)

EXAMINATION DETAILS

Tick the box applicable: Level 1 Level 2 Level 3

Rate per paper [Level 1= GH¢ 140.00 Level 2= GH¢ 220.00 Level 3= GH¢ 250.00]

Annual Subscription [GH¢ 120.00]

NOTE: Tick the appropriate paper(s)

LEVEL 1		TICK
1.1	Financial Accounting	
1.2	Business Management & Information Systems	
1.3	Business & Corporate Law	
1.4	Quantitative Tools in Business	

LEVEL 2		TICK
2.1	Financial Reporting	
2.2	Management Accounting	
2.3	Audit & Assurance	
2.4	Financial Management	
2.5	Public Sector Accounting & Finance	
2.6	Corporate Strategy, Ethics & Governance	

LEVEL 3		TICK
3.1	Corporate Reporting	
3.2	Advanced Audit & Assurance	
3.3	Advanced Financial Management	
3.4	Taxation & Fiscal Policy	

ACCOUNT NUMBER(S):

GCB Bank (High Street): 1011130022905

Barclays (High Street): 0000002149286

HFC (Ebankese): 0020896571018

Ecobank (Okponglo): 0134481289101

Completed forms and **Pay-in-Slip (Deposit form)** should be scanned (in pdf) and sent to any of the following addresses;

Email Address(s):

examsicag@gmail.com

examsicag1@gmail.com

OR

Post forms to the address below;

The Chief Executive

The Institute of Chartered Accountants (Ghana)

P. O. Box GP 4268

Accra

(PLEASE TURN OVER)

EXAMS RULES AND REGULATIONS

LEVEL THREE CREDIT SYSTEM

Candidates in level 3 are supposed to sit for all the four papers in this level and pass at least two papers at a sitting before credit can be given. Credits will be given for any of the remaining papers passed at any subsequent sitting.

WRITING ACROSS LEVELS

Students can write papers across levels under the following guidelines:

That, Level 1 candidate with only one paper left can add a maximum of 4 papers in level 2;

That, Level 2 candidate who has only one paper to complete the level (if so desire) can write it together with all level 3 Papers;

That, no candidate can write a level 3 paper if he/she has not written and passed all level 1 papers;

That, no candidate can write a level 3 paper if he/she has more than one paper to write in level 2;

AMENDMENTS AND DEFERMENT

It is possible to change your exam centre and/or your choice of papers. We will accept amendments up to one week after the deadline for registration. Deferment will be accepted two weeks before the date of the first paper. Students who register for an examination but do not sit for it at the designated diet can only postpone to the next diet.

LATE ENTRIES

We will accept late entries until one week after the deadline. If you enter after the deadline, you will pay a penalty of GHC 70.00. We will consider very late entry to the exams in exceptional circumstances.

ADMISSION NOTE

You must bring the following documents to the exam centre:

Your Authority to sit (which you must download from the website or private e-mail prior to the exams) and a valid National or CA Student's identification card containing a photograph.

DECLARATION

I, Mr./ Mrs./Ms.with SRN....., do hereby declare that I have read the above examination rules and regulations. I understand what is expected of me during my registration and acknowledge that actions will be taken should I fail to abide by the above rules and regulations.

Signature of candidate.....

Date.....

For further information concerning exams registration, call; 0277801422-4 or 0204528790

DEADLINE FOR REGISTRATION IS 13TH APRIL, 2018